



Toronto Pan Am Sports Centre is not only a world-class sport and recreation venue that proudly hosted the international community for the Pan Am and Parapan Am Games. The facility is also an amazing place to join hundreds of professionals who look to develop their career in an exciting and rewarding environment.

A legacy of the 2015 Toronto Pan Am and Parapan Am Games, Toronto Pan Am Sports Centre (TPASC) is operated by a corporation co-owned by the City of Toronto and the University of Toronto. The world-class facility was the largest sport new-build for the Games and the largest infrastructure investment in Canadian amateur sport history. TPASC delivers extensive programming that serves recreational and community groups, high performance athletes, as well as fitness centre clientele. The 312,000 square-foot TPASC includes two internationally sanctioned 10-lane 50-metre pools, a world-class dive pool and dry-land dive training facilities, a four-court gymnasium, an indoor running track, conditioning rooms, a high performance testing centre, studio spaces, and a state-of-the-art fitness centre for members. The Canadian Sport Institute Ontario (CSIO), located at TPASC, provides world-leading sport science and sport performance services. TPASC opened to community users, University of Toronto faculty, staff and students, City of Toronto program users and high performance in September 2014. For more information visit [www.tpasc.ca](http://www.tpasc.ca)

TPASC is currently seeking **part-time Recreation Field House Attendants** to join our team!

The key accountabilities of the role include, but are not limited to:

- Maintaining the schedule of programs and leagues by performing effective program transitions
- Set-up/take-down field house equipment for regular rentals and special events
- Performing score/time keeping and refereeing responsibilities for various sport leagues
- Monitoring the safety of all activities and programs and responding to any safety concerns
- Leading small groups in activities as required
- Clearing and tidying the field house at closing time
- Maintaining a strong customer-focused approach when responding to general customer inquiries and resolving any schedule conflicts
- Providing support for special events as required

The successful candidate(s) will possess the following qualifications:

- Experience coaching, leading group activities, or participating in competitive sport
- Well-developed interpersonal and relationship building skills
- Flexibility regarding work schedules; including days, evenings and weekends
- Experience interacting with members of different socio-economic & cultural backgrounds
- Ability to prepare routine administrative paperwork
- Ability to routinely lift heavy equipment (50lbs)
- Ability to follow routine verbal and written instructions

- Ability to remain standing in one position for long stretches of time
- NCCP Certification as asset
- Graduated or Enrolled towards a degree in Sport Management; Recreation & Leisure Studies; Business Administration; or related program an asset
- Current Standard First Aid and CPR-C required

Three professional references will be required and a Vulnerable Persons police records check will be required for the successful candidate(s).

**Hours of work:** 5:30am – 12:15am; the successful candidate(s) will be required to work shifts during the week and on the weekend; 12-24 hours scheduled per week.

## **HOW TO APPLY**

Please submit your cover letter and resume by email to the attention of Larry Marson the Field House Supervisor by October 31, 2017.

Email: [lmanson@tpasc.ca](mailto:lmanson@tpasc.ca)

Our centre is located at:  
Toronto Pan Am Sports Centre  
875 Morningside Avenue  
Scarborough, ON  
M1C 0C7

*TPASC is committed to creating an accessible organization and facility by removing barriers for individuals with disabilities. If you have any accessibility requirements or questions, whether as an employment candidate, volunteer, user of the facility or business partner, please contact us at [accessibility@tpasc.ca](mailto:accessibility@tpasc.ca).*