



## Maintenance Handy Person

Toronto Pan Am Sports Centre is a world-class sport and recreation venue that proudly hosted the international community for the 2015 Pan Am and Parapan Am Games and the 2017 Invictus Games and continues to host provincial, national and international events. The facility is also an amazing place to join hundreds of professionals who look to develop their career in an exciting and rewarding environment.

A legacy of the Games, Toronto Pan Am Sports Centre (TPASC) is operated by a corporation co-owned by the City of Toronto and the University of Toronto. The world-class facility was the largest sport new-build for the Games and the largest infrastructure investment in Canadian amateur sport history. TPASC delivers extensive programming that serves recreational and community groups, university students, high performance athletes, as well as fitness center clientele. The building's 312,000 square-foot includes two internationally sanctioned 10-lane 50-metre pools, a world-class dive pool and dry-land dive training facilities, a four-court gymnasium, a rock climbing wall, an indoor running track, conditioning rooms, a high-performance testing center, studio spaces, and a state-of-the-art fitness center for members. The Canadian Sport Institute Ontario (CSIO) is located at TPASC and provides world-leading sport science and sport performance services. TPASC opened to community users, University of Toronto faculty, staff and students, City of Toronto program users and high performance in September 2014. For more information visit [www.tpasc.ca](http://www.tpasc.ca).

The building earned LEED gold and has state-of-the-art mechanical and electrical equipment including a geothermal plant, green roofs and a large solar panel installation.

TPASC is currently seeking a Full-Time Maintenance Handy Person to join our team!

Reporting to the Assistant Manager of Building Operations, the Maintenance Handy Person will be required to perform preventive maintenance and corrective repair of buildings, industrial systems, and equipment both indoors and outdoors as well as to perform grounds duties that include lawn and green roof maintenance as well as parking equipment maintenance. Working under limited supervision, the Maintenance Handy Person will assist with monitoring building systems and perform carpentry, minor plumbing, minor electrical, painting, technical cleaning, roofing, window washing, pothole filling, weeding, etc. The maintenance Handy Person worker will also assist the Building Operator with preventative maintenance tasks relating to the building's mechanical operations.

### Duties and Responsibilities:

- Basic carpentry, minor plumbing, minor electrical work;

- Assists Building Operator with mechanical operations including operations using a computerized Building Automations System (BAS);
- Performs basic chemical and temperature testing and maintains accurate records;
- Assists with operation and maintenance of lighting control systems and maintenance systems;
- Assists with testing and maintaining all building fire and life safety systems;
- Promptly responds to building emergencies and performs preventative maintenance to maintain tenant comfort and mitigate building and tenant damages, which includes primary response to fire alarms;
- Contributes to the preventative maintenance program and performs accurate record keeping;
- Assists with swimming pool filtration and disinfection operations;
- Some specialized cleaning (e.g. swimming pool bulkhead slats, cleaning of underwater vacuum components, high cleaning, etc.);
- Repairs and maintains swimming pool equipment and other sporting equipment;
- Assists with conducting facility inspections and inventories;
- Performs minor repairs on parking equipment and performs grounds keeping activities such as weeding garden beds and green roof as well as lawn cutting;
- Assists trade people as required and performs other related work as assigned; and
- Assists with ensuring compliance with health and safety legislation, fire code, TSSA, and other mechanical and other operations legislation and standards and other duties as required.

The successful candidate will possess the following qualifications:

- Must have completed secondary school; and
- Must have current Standard First Aid certification.
- Pool Operator certificate, Building Environmental Systems certificate, BOMI Systems Maintenance Technician (SMT) designation and/or SCUBA diving certificates are considered assets.
- License as a skilled trade (e.g. electrician or plumber) is considered an asset.

#### Experience

- Minimum of three (3) years of relevant maintenance experience.
- Facility maintenance experience specific to an athletic complex is an asset.
- Experience in carpentry, minor electrical work, window washing, minor plumbing, drywall and painting, grounds work, and other maintenance work are all assets.

#### Skills and Other

- Very familiar with maintenance tools and power tools is essential;
- An ability to read and perform tasks outlined in technical manuals and publications;
- Solid interpersonal skills with the ability to deal courteously with the public;
- Must be physically capable of performing required duties;

- Must be comfortable working from heights (ladders and lifting devices);
- Ability to maintain accurate records and to communicate effectively in English, verbally and in writing with staff, contractors, trades people, etc.;
- Basic proficiency with computer applications such as email, Windows OS, MS Word and MS Excel and AutoCAD skills are an asset;
- Must be familiar with the Occupational Health and Safety Act;
  
- Able to work days, evenings and weekends (7am-7pm and 7pm-7am); and
- Able to work additional hours when necessary.

The successful candidate will receive a competitive compensation package. The position will start as soon as possible. Three professional references will be required and a police vulnerable check will be completed for the successful candidate(s).

#### HOW TO APPLY

Please submit your cover letter, resume and salary expectations to the attention of: Human Resources.

E-mail: [employee@tpasc.ca](mailto:employee@tpasc.ca)

The Toronto Pan Am Sports Centre is located at:  
875 Morningside Avenue  
Scarborough, ON M1C 0C7

*TPASC is committed to creating an accessible organization and facility by removing barriers for individuals with disabilities. If you have any accessibility requirements or questions, whether as an employment candidate, volunteer, user of the facility or business partner, please contact us at [accessibility@tpasc.ca](mailto:accessibility@tpasc.ca)*